

Bayview Village HOA
Vegetation Management Committee Charter
(approved Nov 2020)

Purpose

The purpose of the Vegetation Management Committee (VMC) is to identify and evaluate opportunities to create and maintain a beautifully landscaped Bayview Village for the safety, enjoyment, and benefit of all homeowners fairly and equitably. The Committee will develop a master plan and ensure that all projects are in compliance with a Board-approved Vegetation Management Plan. The committee receives support from and reports directly to the Bayview Village HOA Board.

Mission

The VMC is committed to taking a stewardship role in providing the most cost effective and reasonable plan to accomplish our purpose of integrating and preserving designated areas as directed by the HOA CC&Rs. Maintaining property values is a primary fiduciary responsibility. The VMC will support Board efforts in developing budget and timeline for activities and projects that are required for ongoing vegetation management in the designated areas.

Membership

Two Board members (One of the Board Members serves as uplink to the HOA Board); and a maximum of 5 homeowners to provide full representation of all geographic areas.

Scope and Focus

- Evaluate the existing condition of Bayview Village landscape assets with specific focus on common areas.
- Develop a comprehensive plan for vegetation management that will address: fire safety; remediation of other safety hazards; landscaping standards to maintain overall aesthetics; view maintenance; slope stability; and noxious weed control.
- Identify and prioritize specific areas to remove/refresh/replace vegetation in common areas where indicated.
- Work with Architectural Review Committee (ARC) representative to assess and inform decisions on homeowner applications for vegetation alteration in a fair and impartial manner.
- Honor the intent of the master declarant and adhere to the Bayview Village and South Bay Community Association governing documents.
- Develop recommendations with consideration of and input from homeowners who will be impacted by design and layout.
- Focus on the protection of our precious environment and the preservation of a native and natural aesthetic.

Expectations

The committee will be successful when...

- There is increased awareness, energy, and enthusiasm throughout the neighborhood regarding vegetation management activities.
- Homeowners are informed and engaged, and volunteer to support the committee efforts by providing constructive ideas.
- Homeowners are comfortable openly discussing their concerns and issues and have a defined process to communicate issues.
- An executable Vegetation Management plan is in place that will guide Board budgetary and other decisions in accomplishing short and long term goals in a prioritized manner.

Measures of success

- Bayview Village homeowners support the Vegetation Management Committee efforts as signaled by ratifying the proposed landscape and vegetation management budget at the HOA Annual Meetings.
- Homeowners are willing to invest in recommended improvements and the associated cost of ongoing vegetation maintenance in order to preserve the value of their property.

Decision-Making Process

The Committee will make decisions by consensus. When consensus cannot be reached, a majority decision will be made. Consensus is defined as a decision in which each committee member:

- Understands the proposal and impact of the decision.
- Has been afforded the opportunity to express concerns.
- Affirms their willingness to actively support the decision going forward.

Meeting Guidelines/Ground Rules

- Attend meetings and be prepared to work (review read-ahead, topic research, assigned homework, etc.).
- Begin and end meetings on time.
- Create and follow an agenda.
- Actively listen and participate in discussions and decisions.
- Foster open and respectful discussion of diverse perspectives.
- Be willing to reach consensus and support committee decisions.
- Stay focused; ensure the committee stays on target and meets deadlines.
- Leave the meeting with a clear idea of and accountability for next steps – who will do what by when.

Reporting Process

- Recommendations of the committee will be presented at monthly Board meetings by the chairperson or their designee.